# Reference Lists and Bibliographies

Reference lists refer to the full list of texts included in your assignment. A bibliography is a reference list plus the texts that you did not cite but used as background reading.

You should submit reference lists for your assignments.

Each type of source should be included in your reference list aligning with the following formats:

## Academic Journal Articles

Some academic papers are written with many authors. This is particularly true for STEM sciences, where many investigators, engineers and other staff are involved in complex projects and are credited as contributors. You should list all authors in the reference list.

|  |  |  |
| --- | --- | --- |
| **Type** | **Multiverse version** | **Word version** |
| One author | (Author, 2021) | (Author, 2021) |
| Two authors | (Author and Writer, 2021) | (Author and Writer, 2021) |
| Three authors | (Author, Writer and Scholar, 2021) | (Author, Writer and Scholar, 2021) |
| Four authors | (Author et al., 2021) | (Author et al., 2021) |

## Monographs (full-length books)

Monographs are full length books with one or more authors of all the content. The ‘mono’ refers to the book’s treatment of a single specialist subject, not the number of authors. This method of citation applies for all non-edited books.

|  |  |  |
| --- | --- | --- |
| **Type** | **Multiverse version** | **Word version** |
| One author | (Author et al., 2021) Multiverse typo? | (Author, 2021) |
| Two authors | (Author et al., 2021) Multiverse typo? | (Author and Writer, 2020) |
| Three authors | (Author et al., 2021) | (Author et al., 2021) |
| Four authors | (Author et al., 2021) | (Author et al., 2021) |

Here, all the Multiverse guidance says Author et al., but I’ve used a maximum of two named authors, so et al., only occurs on the third author (different to journal articles).

## Chapters in edited monographs (edited full-length books)

If you wish to just cite a single chapter from an edited collection, it’s common practice to cite the chapter author (as their work is a self-contained contribution) in the in-text citation and both the editors and contributors in the reference list.

**Bibliography:** Contributor, C, (2020) ‘An example of a chapter title*’*, In: Editor, E. (ed) ‘*Book Title*’ edition, publication location, publisher [edition]

**In-text citation:** (Contributor, 2020)

|  |  |  |
| --- | --- | --- |
| **Type** | **Multiverse version** | **Word version** |
| Chapter citation | (Contributor, 2020) | (Contributor, 2020) |

## Newspaper Articles

|  |  |  |
| --- | --- | --- |
| **Type** | **Multiverse version** | **Word version** |
| Hard Copy | (Author, A 2017) | (Author, 2017) |
| Digital Copy | (Author, A 2017) | (Author, 2017) |

## Other Types of reference

|  |  |  |
| --- | --- | --- |
| **Type** | **Multiverse version** | **Word version** |
| Official report | (Author, 2018) | (Author, 2018) |
| Official report (org) | (Organisation, 2018) | (Organisation, 2018) |
| Podcast | (Author, 2018) | (Author, 2016) |
| Video | Video creator, (2014) poss. typo? | (Video creator, 2014) |
| Video (episode) | (Title of Episode/show, 2013) | (Title of Episode/Show, 2013) |
| Web page | (Organisation, 2014) | (Organisation, 2014) |
| Web page (org) | (Surname, 2014) | (Author, 2014) |

# References

Author, A. (2014) *'Title of webpage'*, available at <http://www.url.com>, accessed: 11 Jul 2023.

Author, A. (2016) *'Title of Podcast'*, Name of Show, Episode 1, available at <http://www.url.com>.

Author, A. (2017) 'Title of online article', *Title of Newspaper*, 01 Apr, available at: http://website.com/harvard\_referencing\_is\_awful (Accessed: 07 Jul 2023).

Author, A. (2017) 'Title of print-edition article', *Title of Newspaper*, 01 Apr, pp. 12-14.

Author, A. (2018) *'Title of Report'*, Organisation Title , Place of Publication, Publisher.

Author, A. (2021) *'An example of a book title'*, [1st edition], London, Multiverse Press.

Author, A. (2021) 'An example of a citation', *Example Journal Name*, 1(2), pp. 206-299.

Author, A., Writer, B. (2020) *'An example of a book title'*, [1st edition], London, Multiverse Press.

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Author, A., Writer, B., Scholar, C. (2021) *'An example of a book title'*, [4th edition], London, Multiverse Press.

Author, A., Writer, B., Scholar, C. (2021) 'An example of a third citation', *Example Journal Name*, 1(2), pp. 206-299.

Author, A., Writer, B., Scholar, C., Writer, D. (2021) *'An example of a book title'*, London, Multiverse Press.

Author, A., Writer, B., Scholar, C., Writer, D. (2021) 'An example of a fourth citation', *Example Journal Name*, 1(2), pp. 206-299.

Contributor, C. (2020) 'An example of a chapter title', In Editor, E. (ed.) *'Book title'*, [3rd edition], London Multiverse Press.

Organisation (2014) *'Title of webpage'*, available at <http://www.url.com>, accessed: 11 Jul 2023.

Organisation (2018) *'Title of Report'*, Organisation Title , Place of Publication, Publisher.

Title of TV Show (2013) *'Title of Episode/Show'*, 05 Apr, Series 1, Episode 3, available at <http://url.com>.

Video creator (2014) *'Video Title'*, available at <htttp://url.com>, accessed: 10 Jul 2023.

## Check citations:

Probable Multiverse typos:

* No “.” after Author, A in journal references.
* Trailing [edition] on book chapter reference.

Author, A /Organisation (2014) Title of webpage, Available at: URL, (Accessed: date)

Author/Organisation, (2016), ‘Title of Podcast’, Name of Show, Episode, Number, [URL]

Author, A. (2017) ‘Title of Article’, *Title of Newspaper,* day and month of publication, Page Reference (if available), available at: URL (Accessed: date)

Author, A. (2017) ‘Title of Article’, *Title of Newspaper,* day and month of publication, Page Reference

Author/Organisation, (2018), ‘Title of Report’, Organisation Title, Place of Publication, Publisher

Author, A. (2020) *‘An example of a book title*’, [edition], publication location, publisher

Author, A (2021) ‘An example of a citation’, *Example Journal Name*, 1(2), pp. 206-299.

Author, A., Writer, B. (2020) ‘*An example of a book title’*, [edition], publication location, publisher

Author, A, Writer, B (2021) ‘An example of a second citation’, *Example Journal Name*, 1(2), pp. 206-299.

Author, A., Writer, B., Scholar, C. (2020) *‘An example of a book title*’, [edition], publication location, publisher

Author, A, Writer, B., Scholar C. (2021) ‘An example of a third citation’, *Example Journal Name*, 1(2), pp. 206-299.

Author, A., Writer, B., Scholar, C., Writer, D., (2020) ‘*An example of a book title*’, [edition], publication location, publisher

Author, A, Writer, B., Scholar C., Writer, D. (2021) ‘An example of a second citation’, *Example Journal*, 1(2), pp. 206-299.

Contributor, C, (2020) ‘An example of a chapter title*’*, In: Editor, E. (ed) ‘*Book Title*’ edition, publication location, publisher [edition]

Author, A /Organisation (2014) Title of webpage, Available at: URL, (Accessed: date)

Author/Organisation, (2018), ‘Title of Report’, Organisation Title, Place of Publication, Publisher

Title of Episode/show, (2013) ‘Title of TV Show’, Series number, episode number, channel, URL, Date and month of broadcast (mm/yyyy)

Video creator, (2014) Video Title, Day and Month of uploaded, URL, Date of access (dd/mm/yyyy)